

**UTAH STATEWIDE CENTRAL PAWN DATABASE
PAWN & SECONDHAND MERCHANT
SPOT CHECK**

Shop: _____ Employee: _____ Address: _____
Agency: _____ Officer: _____ Case#: _____ Date: _____
Issue: _____
Software installed: Y ___ N ___ Reason: _____
Download inaccurate/does not match item: _____
Fail to download/Log transaction: _____ Reason: _____
Ticket/ Transaction #'s Checked: _____
Holding periods: _____

Every pawn and secondhand business owner or operator, or his employee, shall enter the following information regarding every article pawned or sold to the owner or employee:

- Date and time of the transaction.
- The pawn transaction ticket number.
- Date by which the article must be redeemed.
- Information regarding the person who pawns or sells the article:
 - The persons legal right to the property. () Name, residence address, and date of birth.
 - Number of the driver license or other form of positive identification.
 - Note of discrepancies if the person's physical description, gender, height, that does not correspond with identification provided by the person;
- The person's signature.
- A **legible** fingerprint of the person's right thumb.
- The amount loaned on or paid for the article.
- The identification of the business owner or the employee making the register entry.
- Accurate description of the article of property, including available identifying marks:
 - Names, brand names, numbers, serial numbers, model numbers, color, manufacturers names, and size.
 - Metallic composition, and any jewels, stones, or glass.
 - Gold content, if indicated.
 - Any other marks of identification or indicia of ownership on the article.
 - Weight of the article, if the payment is based on weight.
 - Any other unique identifying feature.
- Multiple articles of a similar nature: Delivered together in one transaction and the articles do not bear serial or model numbers and do not include precious metals or gemstones, such as musical or video recordings, books, or hand tools, the description of the articles is adequate if it includes the quantity of the articles and a description of the type of articles delivered.
- A pawn or secondhand business may not accept any personal property if, upon inspection, it is apparent that serial numbers, model names, or identifying characteristics have been intentionally defaced on that article of property.

CORRECTIONS/COMMENTS: _____

